

JOB CODE	
BAND	
FLSA	
JOB FAMILY	

POSITION DESCRIPTION

POSITION TITLE: HEALTH SERVICES RESEARCH ASSOCIATE, EVIDENCE-BASED DECISION MAKING (EBDM)

DEPARTMENT: Anderson Center

SUPERVISOR'S TITLE: Lead Program Administrator, EBDM

TITLES SUPERVISED: N/A

TOTAL NUMBER OF FTE'S DIRECTLY SUPERVISED: 0

TOTAL NUMBER OF FTE'S INDIRECTLY SUPERVISED: 0

PURPOSE OF POSITION: To enhance and support the CCHMC EBDM strategic initiatives through

- evidence evaluation processes, including systematic review of the medical and other literature to improve the quality, quantity and timeliness of evidence across the medical center, and
- collaboration with colleagues and clinicians.

REQUIRED SKILLS:

Demonstrated understanding of epidemiologic methods. Excellent verbal and written communication skills. Knowledge, experience and skills in reviewing and evaluating clinical literature to identify high-quality studies from which valid inferences about care can be drawn is highly desirable. Demonstrated ability to use standard statistical, data management, and web-development, and Microsoft Office software. Good organizational and prioritization skills. Demonstrated independent work initiative and sound judgment.

QUALIFICATIONS:

Required:

- Master's degree in Epidemiology or Public Health with epidemiology training and experience
- Minimum three years experience in epidemiology methods, application or research
- Knowledge and/or capability to perform meta-analyses
- Demonstrated successes in working as part of a team
- In-depth knowledge of computerized, thorough, efficient, and focused reviews of the medical literature, including a familiarity with private and public epidemiologic resources and databases [e.g., bibliographic software, web-based search engines (OVID, PubMed, EBSCO)]

Preferred:

- PhD in Epidemiology or Public Health with epidemiology training and experience
- Experience in healthcare related evidence-based initiatives or quality improvement

MAJOR DUTIES AND RESPONSIBILITIES:

1. **Program:** participating in short-range planning and providing input to long-range program planning as it relates to the EBDM program; evaluating progress toward annual goals
2. **Processes:** identifying new evidence, identifying measurable clinical outcomes, searching the literature, appraising and synthesizing the evidence, writing, performing systematic reviews of the medical literature, evaluating processes for continuous improvement
3. **Consultation:** consulting with and advising colleagues and clinicians regarding evaluation of best evidence to improve care; searching, appraising and synthesizing current evidence to support development, implementation and publication of EBDM products, and quality improvement projects
4. **Systems:** managing and continuously improving the EBDM website; creating, managing and organizing interactive electronic tools and webpages, collaborating with website marketing staff, maintaining development manual(s).